

Group Payment Import File Format



When uploading a Group Payment file, what format do I have to use?

While the file formats shown describe a “fixed field length” format, tab or comma delimited data fields are permitted as an alternative to fixed length.

Header record

Field Name	Position	Length	Mandatory or Optional	Comment
RECORD-TYPE	1	1	M	Always "A" in Header
SPARE	2	1	M	Value = zero
DUE-DATE	3	6	M	Due date format DDMMYY
BATCH-NUMBER	9	4	O	Batch Number – numeric, right aligned, zero filled
HASH-TOTAL	13	3	M	Addition of elements of due date e.g. for 12/11/02 the hash-total will be 25 (12 + 11 + 02), right aligned, zero filled
DEBIT-BANK	16	2	M	Contra account BANK Number
DEBIT-BRANCH	18	4	M	Contra account BRANCH Number, right aligned, zero filled
DEBIT-ACCOUNT	22	8	M	Contra account ACCOUNT Number, right aligned, zero filled
DEBIT-SUFFIX	30	4	M	Contra account SUFFIX number, right aligned, zero filled
SPARE	34	4	O	Always "0000"
FILLER	38	123	M	Blanks

Note: The record size for this file is 160 bytes. All records are padded out to 160 bytes as per the specification.

Detail record

Field Name	Position	Length	Mandatory or Optional	Comment
RECORD-TYPE	1	1	M	Always "D"
SPARE	2	1	M	Value = zero
CREDIT-BANK	3	2	M	Credit account BANK Number
CREDIT-BRANCH	5	4	M	Credit account BRANCH Number, right aligned, zero filled
CREDIT-ACCOUNT	9	8	M	Credit account ACCOUNT Number, right aligned, zero filled
CREDIT-SUFFIX	17	4	M	Credit account SUFFIX number, right aligned zero filled
SPARE1	21	6	O	Value = "000000"
AMOUNT	27	11	M	Credit Amount, numeric, right aligned, zero filled, decimal implied
SPARE2	38	4	O	Blanks
ORIG-BANK	42	2	O	Originating BANK Number

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Field Name	Position	Length	Mandatory or Optional	Comment
ORIG-BRANCH	44	4	O	Originating BRANCH Number
BATCH	48	4	O	Batch Number (not required by TSB Bank)
THIS-PARTY-NAME	52	20	M	Credit Account NAME
THIS-PARTY-SERIAL	72	12	O	Description details, PARTICULARS
THIS-PARTY-PART	84	12	O	Description details, CODE
THIS-PARTY-ANALYSIS	96	12	O	Description details, REFERENCE
OTHER-PARTY-NAME	108	20	M	Originator Name
SPARE3	128	1	O	Value = "0"
OTHER-PARTY-BANK	129	2	O	Originator BANK
OTHER-PARTY-BRANCH	131	4	O	Originator BRANCH
OTHER-PARTY-ACCOUNT	135	8	O	Originator ACCOUNT Number, right aligned zero filled
OTHER-PARTY-SUFFIX	143	4	O	Originator SUFFIX, right aligned zero filled
STATUS	147	1	O	Not used but if present should be "N"
INPUT-DATE	148	8	O	Input Date format DDMMCCYY. Overridden by Header record date
SPARE4	156	5	M	Blanks

Note: The OTHER-PARTY-BANK, OTHER-PARTY-BRANCH, OTHER-PARTY-ACCOUNT and OTHER-PARTY-SUFFIX fields are optional and will be replaced by the Header record Debit Account number if not present. This field is used by us to re-direct any credits returned to us to the initiators account.

Note: THIS-PARTY SERIAL field is optional and not required to be populated to facilitate upload of the file. This field is required in order to process a group payment once uploaded. We recommend populating it at the time of creating the file.

Trailer Record

Field Name	Position	Length	Mandatory or Optional	Comment
RECORD-TYPE	1	1	M	May be "S" (Settlement) or "T" (Trailer). No difference between records.
NUMBER	2	4	M	Number of credits in file, right aligned, zero filled
AMOUNT	6	11	M	Value of credits in file, numeric, right aligned, zero filled, decimal implied
HASH-TOTAL	17	4	M	Hash Total – sum of the last digit of CREDIT-ACCOUNT (position 16 of detail record), right aligned, zero filled
FILLER	21	140	M	Blanks